

Wendi Dibbern

wendi@quarryhousepress.com Galena, Illinois

Experience

OWNER, DESIGNER, MAKER AT QUARRY HOUSE PRESS; GALENA, IL 2016-2020

Independent artist creating detailed and colorful block prints from original designs
Operates an Etsy shop, including all photography, shipping and customer service
Social media in-bound marketing for QuarryHousePress on Instagram and Facebook

SERVER, FRITZ AND FRITES; GALENA, IL 2018-2020

GRAPHIC DESIGNER, FIBERWILD; GALENA, IL 2011-2017

Creative content and photography for marketing and website promotions
Managed and created WordPress rich content marketing
Social media in-bound marketing; Instagram and Pinterest
Performed customer service and order management

SHIFT SUPERVISOR, PAPER SOURCE; PORTLAND, OR 2008-2010

Team leadership, training, zoning, and ongoing coaching
Tracking sales, planning and implementing sales improvements daily
Assisting customers in creative projects and with custom invitations
Teaching workshops and assisting in after hour store events
Visual merchandising, window displays, store samples and daily demos
MOD duties, POS, sales reconciliation, bank deposits, open/close store

SHIFT LEADER/BOOKSELLER, HALF PRICE BOOKS; OLATHE, KS – 2004-2007

Customer service, answering phones, visual merchandising
Selling and buying books to and from the public
MOD duties, POS, sales reconciliation, bank deposits, open/close store

Education

Kansas City Art Institute, Bachelor of Fine Arts in Printmaking, 2004

Skills

Strong customer service skills and phone etiquette
Consistently punctual and independently motivated
Successful in both leadership and collaboration
Excellent communication and organization skills
Superior ability to creatively problem solve and multi-task
Proficiency with Microsoft word, typing 40 WPM, Adobe Photoshop
Excellent craftsmanship and attention to detail
Printmaking skills - linoleum cut, woodblock, etching, silkscreen, hand printing

Additional artistic skills - Bookbinding, box making, surface design
Excellent drafting and design abilities, strong understanding of color